



**Campus Security Act Disclosure Statement
JD Academy of Salon and Spa**

The Campus Security Act (Public Law 102-26) requires postsecondary Institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. In compliance with that law, the following reflects those institution's crime statistics for the period between 1/1/2012 through 12/31/2018.

REPORT DISTRIBUTION DATE: OCTOBER 1, 2019									
Occurrences in the Calendar Years 2012, 2013, 2014, 2015, 2016, 2017, and 2018									
CRIMES REPORTED	2012	2013	2014	2015	2016	2017	2018	Location: C=Campus N=Non-Campus P=Public	* Hate Crime
Murder (Includes non-negligent manslaughter)	0	0	0	0	0	0	0	C	0
Sex Offenses (forcible & non-forcible) Rape/Fondling	0	0	0	0	0	0	0	C	0
Robberies	0	0	0	0	0	0	0	C	0
Aggravated Assaults	0	0	0	0	0	0	0	C	0
Burglaries	0	0	0	0	0	0	0	C	0
Motor Vehicle Thefts (On Campus)	0	0	0	0	0	0	0	C	0
Arson	0	0	0	0	0	0	0	C	0
* Hate Crimes = crimes of murder, manslaughter, arson forcible rape, and aggravated assault that show evidence of prejudice based on race, religion, sexual orientation, ethnicity or disability as prescribed by the Hate Crimes Statistics Act									

NUMBER OF ARRESTS MADE FOR THE FOLLOWING CRIMES	2012	2013	2014	2015	2016	2017	2018	Referred for Campus Disciplinary Action? Yes or No
Liquor Laws	0	0	0	0	0	0	0	No
Drug Laws	0	0	0	0	0	0	0	No
Weapons Possession	0	0	0	0	0	0	0	No



Below are crime rates in the City of Danville, California for murders, rapes, robberies, assaults, burglaries, thefts, auto thefts, and arson as reported by City-data.com

Crime Rates in Danville By Year													
Type of Crime	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018**
Murders	1	1	0	1	0	0	0	0	0	1	1	0	
Per 100,000	2.4	2.4	0	2.4	0.0	0.0	0.0	0.0	0.0	2.3	2.2	0	
Rapes	5	3	1	3	2	0	0	3	3	2	3	1	
Per 100,000	11.8	7.2	2.4	7.3	4.8	0.0	0.0	6.9	6.9	4.5	6.7	2.2	
Robberies	12	7	5	6	10	7	2	2	1	6	0	6	
Per 100,000	28.4	16.9	12.2	14.6	24.1	16.5	4.6	4.6	2.3	13.5	0	13.3	
Assaults	15	11	20	9	20	19	14	12	13	7	5	9	
Per 100,000	35.5	26.5	48.9	21.9	48.2	44.7	32.5	27.6	29.8	15.8	11.1	20.0	
Burglaries	105	80	115	94	91	102	94	94	108	114	68	55	
Per 100,000	248.6	192.8	281.4	228.6	219.3	239.8	218.0	216.5	247.2	256.8	151.5	122	
Thefts	458	509	426	442	406	361	331	291	294	350	264	272	
Per 100,000	1,084.6	1,226.	1,042.2	1,075.0	978.3	848.8	767.6	670.3	673.0	788.3	588	603.3	
Auto Thefts	32	54	21	36	34	30	17	28	37	26	33	26	
Per 100,000	75.8	130.1	51.4	87.6	81.9	70.5	39.4	64.5	84.7	58.6	73.5	57.7	
Arson	2	1	5	0	3	4	0	2	0	2	2	2	
Per 100,000	4.7	2.4	12.2	0.0	7.2	9.4	0.0	4.6	0.0	4.5	4.5	4.4	
City-data.com crime index (higher means more crime, U.S. average = 287.5)*	103.7	100.7	86.8	91.6	87.7	75.3	61.1	63.9	67.7	69.5	52	47	
*City-data.com crime rate counts serious crimes and violent crime more heavily. It adjusts for the number of visitors and daily workers commuting into cities. ** 2018 data not available as of publication date 10/1/2019													



According to our research of California and other state lists there were 8 registered sex offenders living in Danville, California as of October 1, 2019. The ratio of number of residents in Danville to the number of sex offenders is 5,604 to 1. The number of registered sex offenders compared to the number of residents in this city is smaller than the state average.

The 2018 crime rate in Danville, CA was 44 (City-Data.com crime index), which was 6.3 times smaller than the U.S. average. It was higher than in 15.7% of U.S. cities. The 2018 Danville crime rate fell by 8% compared to 2017. In the last 5 years Danville has seen a decrease in violent crime and in property crime.

Read more: <http://www.city-data.com/crime/crime-Danville-California.html>

CITY	City-data.com crime index
Danville	43.6
San Ramon	64.9
Dublin	132.0
Walnut Creek	191.4
Moraga	45.9
Lafayette	48.9
Clayton	54.7
Pleasanton	115.6
Concord	267.5

1. This institution does not employ campus security personnel and encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available institutional official and/or in the event of emergency to directly contact local law enforcement or other emergency response agencies by dialing 911.
2. All students and employees are required to report any crime or emergency to their institutional official promptly. If a student or employee wishes to report a crime on a voluntary or confidential basis, the institutional official will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to his/her institutional official without signature. If the student wishes not to maintain confidentiality, the student will contact his/her teacher or school official who in turn will contact the nearest supervisor to report criminal actions or emergencies to the appropriate agency by calling 911.
3. Preparation for the Annual Disclosure of Crime Statistics report is obtained by the institution's registrar and director who contacts the correct police department district for statistics and the institution's "Daily Incident Log", and then records those statistics.



4. Only students, employees and other parties having business with this institution should be on institutional property. Staff, faculty, students, and prospective students or any person entering the premises must have and display at all times a security identification badge. Those without an identification badge must sign in at the entrance and identify their purpose of visit, the person to be visited and register their time in and out of the building. The visitor must also wear a visitor's badge while on campus. All rear access doors leading to the campus are closed and locked during evening hours starting at 9:00 PM. When the school closes for the night, the school's official or supervisor will inspect each floor to see that it is empty and then set the alarm and lock down the campus. Other individuals present on institutional property at any time without the express permission of the appropriate institutional official(s) shall be viewed as trespassing and may as such be subject to a fine and, or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and, or arrest.
5. Current policies concerning campus law enforcement are as follows:
 - a. Institution's officials have no powers of arrest other than the Citizen's Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial 911 for the police and emergency services. The Citizen's Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.
 - b. Employees shall contact their immediate or nearest ranking supervisor to report any criminal action or emergency to appropriate agency by calling 911, if possible, in the interim, the institutional OFFICIAL SHALL ATTEMPT TO NON-VIOLENTLY DEAL WITH THE CRIME OR EMERGENCY WITH THE APPROPRIATE AGENCY ON CAMPUS. Individual discretion must be used, as undue risk should not be taken.
 - c. The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid.
6. Though this institution does not offer regularly scheduled crime awareness or prevention programs, students are encouraged to exercise proper care in seeing to their personal safety and safety of others. The following is a description of policies, rules, and programs designed to inform students and employees about the prevention of crimes on campus.
 - a. Do not leave personal property in classrooms.
 - b. Report any suspicious persons to your institutional official.
 - c. Always try to walk in groups outside the school premises.
 - d. If you are waiting for a ride, wait within sight of other people.
 - e. Employees (staff and faculty) will close and lock all doors and windows and turn off lights when leaving a room.
 - f. The "Crime Awareness and Campus Security Act" is available upon request to students, employees (staff and faculty) and prospective students.
 - g. The school has no formal program, other than orientation, that disseminates this information. All information is available upon request.
 - h. Information regarding any crimes committed on the campus or leased/attached properties (parking lot) will be available for sixty (60) business days during normal business hours, unless the disclosure is prohibited by the law, would jeopardize the confidentiality of the victim or an ongoing criminal investigation, would jeopardize the safety of an individual, would cause a suspect to flee or evade detection, or would result in the destruction of evidence. Once the reason for the lack of disclosure is no longer in force, the institution must disclose the information. If there is a request for information that is older than sixty (60) days, that information must be made available within two (2) business days of the request.



7. The Institution does not offer regularly scheduled crime awareness or prevention programs other than orientation where all the institution's policies and regulations are properly disclosed to prospective students.
8. All incidents shall be recorded in the JD Academy of Salon and Spa "Daily Incident Log" located at 520 San Ramon Valley Blvd., Danville, CA 94526 in the Student Services Office.. The log includes the date, time, location, incident report, and disposition of the incident and the name of the person who took the report. The report must be entered in the log within two (2) business days after it is reported to the school's official, unless that disclosure is prohibited by law or would endanger the confidentiality of the victim.
9. This institution does not permit the sale, possession, or consumption of alcoholic beverages on school property and adheres to and enforces all state underage-drinking laws.
10. The institution does not permit the possession, use, or sale of illegal drugs by its employees and students and adheres to and enforces all State and Federal drug laws. The violation of these policies by students or employees may result in expulsion, termination, and or arrest.
11. Information and education programs concerning drug and alcohol abuse are kept in the Student Services Office in a White Binder.
12. Sexual assaults (criminal offences) on campus will be reported immediately to the institution's official, who will report it to 911 emergency and police units. The person who was victimized will be encouraged to seek counseling at a rape crisis center and to maintain all physical evidence until such a time as that person can be properly transported to a hospital or rape crisis center for proper treatment. The institution will provide written notification to the victim(s) about options for academic and/or protective measures. This institution has zero tolerance of such assault; the violation of this policy by students or employees may result in suspension, while investigations are being pursued to determine the perpetrator. Upon determination expulsion; termination, and/or arrest will happen.
13. If a student is reported missing, administration will make every effort to determine if the student is present on campus, will attempt to contact the student by telephone, and will alert authorities if deemed necessary.
14. Management has the responsibility for the facility's Emergency Action Plan. To ensure the safety of our employees and protection of property, this plan will be reviewed, updated, and revised as needed. Our primary focus will be on the PREVENTION of emergencies. The program will be reviewed with each new employee, whenever an employee's responsibilities or designated actions under this plan have changed, when this plan is updated, revised or changed in any way, and annually. A sufficient number of employees will be trained to assist in the safe and orderly emergency evacuation of employees.

Any questions on this plan should be directed to:

- Janet Paradiso – School Owner –925-998-5014 cell or 925-855-5551 JD Academy

Plan Elements

This plan includes, but is not limited to, the following elements:

- Emergency escape procedures and emergency escape assignments
- Procedures for employees responsible for critical facility operation prior to evacuation
- An account procedure for all employees after evacuation
- Rescue and medical duties for authorized employees

- The preferred method of reporting all emergencies
- Names or position titles of persons designated with responsibilities and duties
- A. **Facility Evacuation**
 - a. Total and immediate evacuation of all employees and students (if applicable) will take place when the announcement is made. The evacuation will be deemed necessary by management when notified of an emergency event and its degree of hazard. Evacuations can be ordered for such emergencies as:
 - i. Fire
 - ii. Explosion
 - iii. Structural Damage
 - iv. Terrorism and Sabotage
 - v. Flood
 - b. Depending upon the degree of hazard, employees will be instructed to either evacuate or remain in the facility. If instructed to remain in the facility:
 - i. Remain calm
 - ii. Do not attempt to evacuate
 - c. In the event of an earthquake:
 - i. Find shelter under a desk or sturdy table
 - ii. A doorway may provide some shelter if a piece of furniture is not immediately available
 - iii. Avoid places where objects may fall from overhead storage or near outside walls and windows
 - iv. Once building stops shaking, follow evacuation route(s) quickly
 - 1. Do not use elevators
 - 2. Once outside, stay away from buildings, trees, and electrical lines
 - d. As a general rule, employees will remain in the facility during these emergencies:
 - i. Earthquake
 - ii. Storms
 - iii. Civil Disturbance
- B. **Emergency Escape Routes**
 - a. Emergency escape routes and maps are posted throughout the facility. Please see the Campus Director with any questions.
- C. **Employee Training**
 - a. Testing of the alarm system and review of the evacuation procedures will take place at least once per year
- D. **Evacuation Procedures**
 - a. If an immediate hazard is noted, immediately contact 911
 - b. Evacuation Wardens
 - i. School Director will account for all instructors and Administrative staff
 - ii. Instructors will account for all students



E. First Aid/CPR

- a. Employees shall not provide medical attention unless he/she is trained and have the necessary supplies available.
- b. Employees should avoid contact with blood, body fluids, or other potentially infectious material by using protective equipment and safe practices. Any exposure must be promptly reported to the employer.
- c. First Aid Kits are available at the Color Bar and Front Desk

Students and employees should refer to the following person(s) or agency when reporting or seeking help on a criminal incident. Please note: Any emergency that requires immediate attention, should not wait to be reported to school officials. Contact the appropriate agency by calling 911 immediately.

Name of Institutions Officer(s):	Name and Address of Organization:
Janet Paradiso, President 925-855-5551 or 925-998-5014	JD Academy of Salon and Spa
Kelsey Creer-Martin, Director 925-855-5551 or 925-548-5367	520 San Ramon Valley Blvd., Danville, CA 94526

I HAVE READ THIS FORM, HAD IT EXPLAINED TO ME, AND KNOW WHERE IT CAN READILY BE LOCATED ON THE SCHOOL WEB-SITE jdacademy.com.

Student Signature

Date